

Certificate No.



# గ్రామ - వార్డు సచివాలయము

## ఆంధ్రప్రదేశ్ ప్రభుత్వం



**Procedure:(following to be enclosed)**

- 1).Application
- 2).Ration Card /EPIC Card/Adhar Card
- 3).Copy of IT Returns/Pay Slips(Govt/Pvt.Employees)

Check Slip Of Enquiry Officer For Income Certificate

1	VRO	Name of the Applicant	
		Father Name	
		Address	
		Conduct of enquiry at door level	
		Is the applicant Agri.labour/Govt.Employee/PrivateE mployee/Others	
		Details of Income sources to the applicant and annual income of the applicant's family	
		Whether recorded a statement from the applicant/Parents of applicant	
		Mediators Statement	
		Recommendation of the VRO	
		Signature of the VRO	
2	RI	Verification report of the VRO	
		Verification of records produced by the applicant	
		Recommendation of the RI	
		Signature of the RI	
3	MRO	Preparation of Caste Certificate	
		Signature of the Tahsildar	
		Dispatched on	

Certificate No.



# గ్రామ - వార్డు సచివాలయము

## ఆంధ్రప్రదేశ్ ప్రభుత్వం



**Procedure:(following to be enclosed)**

- 1).Application
- 2).Caste certificate issued to the family members
- 3).SSC marks memo or DOB extract or Transfer certificate
- 4).1 to 10th study certificates or DOB certificates issued by Grampanchayath
- 5).Ration Card /EPIC Card/Adhar Card
- 6).Shedule I to IV

Check Slip Of Enquiry Officer For Intigrated Caste Certificate

1	VRO	Name of the Applicant	
		Father Name	
		Address	
		Conduct of enquiry at door level	
		Whether verified the Caste Certificates if any sanctioned to the parents of the applicant	
		Whether recorded a statement from the applicant	
		Mediators Statement	
		Recommendation of the VRO	
		Signature of the VRO	
2	RI	Verification report of the VRO	
		Verification of records produced by the applicant	
		Recommendation of the RI	
		Signature of the RI	
3	MRO	Prepation of Caste Certificate	
		Signature of the Tahsildar	
		Dispatched on	